



FMV IŞIK UNIVERSITY

FACULTY OF ART, DESIGN AND ARCHITECTURE

DEPARTMENT OF INTERIOR ARCHITECTURE AND ENVIRONMENTAL DESIGN

2025–2026 FALL SEMESTER

PROJECT SUBMISSION GUIDELINES

PROJECT SUBMISSION DATES

Midterm Submission and Jury: December 4, 2025

(Any changes will be announced by the course instructor.)

Final Submission and Jury: January 15, 2026

(Any changes will be announced by the course instructor.)

PROJECT SUBMISSION FORMAT

Midterm Format: 1 presentation board (A0 size)

Final Format: 1 presentation board (A0 size)

(Students enrolled in Project IV, Project V, and Graduation Project must submit two presentation boards: one general board and one detail board.)

EXPLANATION

- Project submissions must be uploaded as PDF files to the assignment folders opened on Blackboard.
- Projects submitted via e-mail and late submissions will not be accepted.
- Students who have not mounted their presentation boards before the jury begins will not be allowed to present and will be evaluated as “absent from the jury.” (Except for cases accepted by the course instructor; such cases will be evaluated as closed juries and graded out of 80 points.)
- The course instructor may request additional submissions during midterm or final evaluations. If any additional requirements are announced, they will be shared in writing by the instructor during the semester.
- Detailed information on the layout and presentation board templates is available on the official Department of Interior Architecture and Environmental Design website.

REQUIREMENTS FOR SUBMISSION

- Conceptual Approach: The conceptual foundation of the project must be clearly explained, supported by texts, GIFs, abstract models, etc.
- Volumetric Diagrams: Minimum two diagrams illustrating spatial organization.
- User Definitions: Sketches or 2D/3D representations explaining user profiles.
- Site Plan: Depicting the building’s relation to its surroundings—context, urban and plot position, entrances, view directions, topography, etc.
- Plans / Floor Plans (1/50): Drawings must comply with the conventions of the given scale; all furniture and movable elements must be indicated.
- Sections (1/50) – minimum 2: Indicate vertical elements, ceiling details, and lighting decisions.
- Elevation (1/50): Main entrance façade must be included.
- 3D Representations & Perspectives: Renderings, animations, or 3D drawings representing interior spaces.
- Material Box: A 30x30 cm box containing detailed material samples and information. The layout of the material board must correspond to the use of materials in the project (ratios, spatial relations, etc.).
- Color Palette: Must include color codes (Pantone, RAL, etc.).

NOTE

- Ensure full compliance with all technical details and rules.
- Line weights must be used correctly, and all drawings must include their titles.

- Since projects may not fit into a single A0 board, plans and sections should be scaled proportionally without indicating the scale ratio.
- Cut lines, axes, and dimensions must be indicated in plans and sections.

LAYOUT PRINCIPLES

General information on the presentation board must be accurately arranged; institutional legend elements must not be altered.

- **University:** Işık University
- **Faculty:** Faculty of Art, Design and Architecture
- **Department:** Department of Interior Architecture and Environmental Design
- **Academic Year and Semester:** 2025–2026 Academic Year, Fall Semester
- **Project Topic:** e.g., Housing, Boutique Hotel, Cultural Center, etc.
- **Student Name, Surname, Student ID:** ...
- **Course Code and Title:** IMIM2911 Project I, IMIM2912 Project II, IMIM3911 Project III, IMIM3912 Project IV, IMIM4911 Project V, IMIM4912 Graduation Project
(Only the relevant project should be specified.)
- **Scale:** Drawings such as plans, sections, and details must comply with architectural representation techniques. If they do not fit into the board at scale, they must be proportionally reduced and the scale indication should be omitted.
- **General Presentation Board (Example on the Following Page)**
Examples of presentation board arrangements are provided below. At the top section of the board, the site plan, measured drawings, and a brief project report explaining the project should be placed side by side. Other drawings—such as plans, sections, perspectives, and details—should be arranged proportionally and consistently. The color scheme, background, and theme may vary depending on the subject of the project; however, legibility and clarity are essential. For projects that require two presentation boards, the first board must be the General Presentation Board, and the second board must be the Detail/Application Board.
- **Detail/Application Board (Example on the Following Page)**
For instance, if the project topic is a *hotel*:
 - A guest room plan must include the furnished plan, lighting plan, and flooring plan.
 - For the reception desk, top view, front and side elevations, sectional details, and material boards must be provided.

Each project must include:

 - One area detail belonging to a general interior space, and
 - One furniture detail, both accurately dimensioned and labeled.

1. General Presentation Board



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EVALUATION OF GRADES

Midterm Submission: The midterm submission and jury evaluation constitute 40% of the semester grade.

Final Submission: The final submission and jury evaluation constitute 60% of the semester grade.

ATTENDANCE REQUIREMENT

According to Işık University's Associate and Undergraduate Education and Examination Regulation, students must attend at least 70% of project courses.

Students who fail to meet this requirement will be considered absent and cannot submit the project.

PASSING GRADE

To pass the project course, the student must obtain **at least 50 out of 100** in the final evaluation.

IMPORTANT

For further details regarding project submissions and the **Project Evaluation Process**, please refer to the official **Project Implementation Directive** of the Department of Interior Architecture and Environmental Design.

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2025