

FMV IŞIK UNIVERSITY
FACULTY OF ART, DESIGN AND ARCHITECTURE
DEPARTMENT OF INTERIOR ARCHITECTURE AND ENVIRONMENTAL DESIGN
PROJECT I, PROJECT II, PROJECT III, PROJECT IV, PROJECT V, GRADUATION PROJECT
IMPLEMENTATION DIRECTIVE

Purpose

This guideline aims to establish the implementation principles for the courses "Project I, Project II, Project III, Project IV, Project V, Graduation Project" within the curriculum of the Department of Interior Architecture and Environmental Design at Işık University, Faculty of Art, Design, and Architecture.

Definition

The Project courses within the curriculum of the Department of Interior Architecture and Environmental Design are mandatory courses consisting of 6 practical hours, 3 local credits, and 8 ECTS credits. Each Project course has prerequisites that must be met in order to enroll.

- To enroll in Project I (IMIM2911/INAR2911), students must have successfully completed Introduction to Project I (IMIM1113/INAR1113) and Introduction to Project II (IMIM1114/INAR1114).
- To enroll in Project II (IMIM2912/INAR2912), students must have successfully completed Project I (IMIM2911/INAR2911).
- To enroll in Project III (IMIM3911/INAR3911), students must have successfully completed Project II (IMIM2912/INAR2912).
- To enroll in Project IV (IMIM3912/INAR3912), students must have successfully completed Project III (IMIM3911/INAR3911).
- To enroll in Project V (IMIM4911/INAR4911), students must have successfully completed Project IV (IMIM3912/INAR3912).
- To enroll in the Graduation Project (IMIM4912/INAR4912), students must have successfully completed Project V (IMIM4911/INAR4911).

Project courses can be taken at Işık University, Faculty of Art, Design and Architecture, Department of Interior Architecture and Environmental Design if they are offered in the summer school; Project courses cannot be taken from another school in the summer school due to different course hours, credits, ECTS, course content and implementation methods. Project courses are offered in both Fall and Spring semesters and can be taken as long as the prerequisites are met. Project courses are prerequisite, two or more projects cannot be taken in the same semester and at the same time.

Project I and the Graduation Project are not offered in the Summer School and cannot be taken from another university. Project I, Project II, Project III, Project IV, Project V, and the Graduation Project are offered in both Fall and Spring semesters and may be taken only if prerequisites are met.

Project I is not offered in the Summer School because students entering the design and production process for the first time cannot adapt to the accelerated and intensive structure. Creative thinking, spatial design culture, and research and development skills cannot be acquired in such a short period.

Graduation Project

The Graduation Project is offered in both Fall and Spring semesters and may be taken only if prerequisites are fulfilled. It is not offered in the Summer School and cannot be taken from another university.

The Graduation Project is included in the curriculum of the eighth semester. In order to take the Graduation Project, students must successfully complete all courses up to the eighth semester. A student who has successfully completed all courses in the first through seventh semesters may take the Graduation Project. A student with any failed courses in these semesters cannot take the Graduation Project.

Internships are excluded from courses and may be undertaken either in the same semester as the Graduation Project (provided that the student has no classes scheduled for three full weekdays) or during the Summer School following the relevant semester.

Project Courses

Within the scope of Project courses of the Department of Interior Architecture and Environmental Design;

In line with universal design principles, it is aimed to gain the ability to manage the learning process based on the requirements of the design process, to create, understand, solve and design programs for space design, to take part in project processes individually or in cooperation with different disciplines. In line with the design studies, various project topics such as housing, office, restaurant, hotel, cultural center, etc. with different functions and scales are discussed and examined from the Project I process to the Graduation Project process.

Within the scope of project courses; determination of the design problem, definition of concept and concept development, user needs and requirements, understanding and using context information, development of function solving skills, aesthetic values, program creation, development and analysis process, spatial composition, producing creative, innovative solutions by considering design problems, understanding and using materials, structure, color, texture and digital production technologies, design method, creative thinking and space design culture, it is aimed to gain the ability to solve the project subject within the framework of design principles.

Project Instructors

Project courses are conducted each semester as either vertical or horizontal project studios, depending on the number of students. If the number of students in a project course falls below 9, a faculty member may conduct one or more project courses simultaneously. If the number of students is 16 or more, a faculty member may conduct the project course as a single section. This arrangement is determined at the beginning of the semester by distributing students so that each faculty member is assigned a minimum of 16 students.

The assignment of faculty members to project courses is carried out through the e-campus system, based on students' preferences. To avoid imbalance, equal distribution among groups is ensured. Once the project groups to be supervised by faculty members are determined, the total number of students in each project group is divided equally among the assigned faculty members. The allocation of project supervisors is determined at the end of the preceding semester.

Project Workflow

In order to prevent the Project courses from being conducted differently, a meeting is held by the Department Head with the instructors who will teach the Project course every semester. Project Syllabus and Project Submission Guidelines are sent to the instructors and suggestions are received. In line with the suggestions, the Project Syllabus and Project Submission Guidelines are updated. The syllabus and project submission guidelines

are shared digitally with students via Blackboard. The project coordinator continues the project subject and operation throughout the semester in coordination with the project coordinator in accordance with the content defined in the syllabus.

Course Syllabus: The course syllabus includes information such as course type, hours, credits, ECTS, project topic, content, objectives, learning outcomes, weekly distribution of subjects, and evaluation criteria. The syllabus is shared with students by the project supervisor via the Blackboard system before the semester begins or during the first week of the semester.

Submission Requirements: The submission requirements include information such as project submission format, submission and jury dates, layout of presentation posters, required elements within the posters, evaluation criteria, attendance requirements, and grading policy. The submission requirements are communicated to students by the project supervisor.

Activities: Within the scope of the project course, activities such as seminars, workshops, and field trips may be organized inside or outside the school, or online, in order to support the course process, provided that the necessary permissions are obtained.

Project Submissions and Juries

Midterm Submission and Midterm Jury

Within the scope of the project course, one midterm submission is required during the semester, followed by a midterm jury evaluation. Students must comply with the requirements and poster format specified in the project submission guidelines.

Final Submission and Jury

Within the scope of the project course, one final submission is required at the end of the semester, followed by a final jury evaluation. Compliance with the requirements and poster format specified in the project submission guidelines is mandatory.

Points to Consider for Project Submissions and Juries

The project poster must be prepared in the predetermined format and content, submitted on the specified date, and presented before the jury. A student who does not submit the project via the Blackboard system at the designated date and time cannot make the submission at a different date or time. In addition, no files can be added to the submission after the specified deadline. Projects not submitted within the deadline cannot be used in jury presentations. A student who fails to make the final submission and who is not present in the jury area at the official starting time cannot participate in the final jury. If a student presents a valid and officially documented excuse, the project will be evaluated in a closed manner by the course instructor, considering the absence from the jury.

The final jury is conducted by the group coordinators designated at the beginning of the semester. Professionals with at least five years of experience in the field or academic experts may be invited to the project juries. Final presentations must be delivered orally and personally by each student before the jury.

The presentation time is equal for all students, and each student is required to complete the presentation within the allocated time.

Project Evaluation Process

Proficiency

Students are expected to represent their work on the presentation posters as specified in the submission requirements, including two-dimensional drawings such as plans, sections, and elevations; three-dimensional representations such as perspectives and animations; and technical details such as furniture, construction details, and material specifications.

Drawing Technique and Expression

The submitted project must be prepared in accordance with interior architectural representation and expression techniques.

Functionality and Creativity

Each student is required to analyze the space with an interior architectural approach and in accordance with the requirements of the interior architecture scale. Students must develop original ideas and solutions for the problems related to the building and design in each project and in each semester. Originality of the project design is essential; the same idea or solution cannot be used in more than one project.

Layout Design and Presentation Skills

Representations of the project must be placed on the designed posters proportionally and to scale. The prepared posters must clearly communicate the project, and students are expected to present their projects effectively.

Project Grading Principles

Project grades are determined based on the instructor's evaluation of the student throughout the semester in accordance with "attendance," "project evaluation criteria," and "grading principles," as well as the results of the midterm and final jury evaluations. The fundamental criteria in evaluating projects are "design, application, and presentation," and assessments are made with reference to these defined standards.

Design (Concept & Development) (Score: 30)

Criterion	Definition	Instructor's Assessment Score (0-5)*
Problem identification	Clear Definition of the Design Problem The title and description of the problem are included on the poster. The definition of the problem is related to the user and the context, and the needs are expressed in a manner consistent with the design language.	7,5
Environmental Analysis and Research	Context Analysis and User-Oriented Research The user profile information is included on the poster. The site/environment/building context analysis is presented through drawings, graphics, diagrams, original photographs, and analytical studies. The list of needs is expressed using various interior architectural representation techniques.	7,5
Originality	Creativity and Uniqueness The design proposals are clearly distinguished from existing examples. Beyond conventional solutions, original spatial configurations	7,5

	integrated with the concept have been developed. The conceptual approach has been conveyed through creative methods.	
Conceptual Consistency	Reflection of the Conceptual Framework in Design The theoretical framework and conceptual approach are visually presented on the poster through various interior architectural diagrams and representation methods. The concept is traceable in plans, sections, and three-dimensional representations. Spatial decisions are consistent with the concept. In the oral presentation, information regarding the conceptual approach and context is thoroughly researched and reflected in the design.	7,5

Application (Practical / Technical Realization) (Score: 30)

The relationship between space, user, and function	Functional Compliance with User Needs A functional scheme or diagram is included in the presentation board. Spatial flows and zoning are designed according to user scenarios. Ergonomics and accessibility have been taken into consideration.	5
Plans	Scale, Layout, Functionality The plans are presented in accordance with the requirements of the relevant scale (1/20, 1/50, 1/100, etc.). Furniture and fixture layouts demonstrate functional organization. Spatial distributions are designed in a balanced manner, appropriate to their intended functions. Circulation areas and usable spaces are proportionally and functionally balanced.	5
Sections	Scale, Layout, Functionality, Expression of Horizontal and Vertical Circulation Sections are presented in accordance with the requirements of the relevant scale (1/20, 1/50, 1/100, etc.). Spaces and circulation areas are clearly legible in the sections. The design and representation in the sections are consistent with in the plans. Vertical circulation elements (stairs, elevators, etc.) are accurately represented in the sections.	5
Integrity Between Technical and Design Aspects, Principles of Comfort	Technical Equipment and Comfort Ceiling plan, lighting plan, ventilation, and technical equipment are represented. Necessary arrangements for spatial comfort (natural/artificial lighting, ventilation, acoustic control) are considered. Technical solutions are coherent with the overall design.	5
Detail and Material Solutions	Detail and Application Drawings Ceiling plan, flooring plan, elevations, wall, fixture, and furniture details are drawn. Material, color, and texture selections are made in accordance with the design and conceptual approach. Detail drawings are presented at applicable scales for implementation.	5

Detail Drawings	Technical Accuracy and Scale Line weights, hatching, and symbols comply with technical drawing standards. Dimensioning is complete and clearly legible. All annotations are presented in appropriate font size consistent with the drawing and the sheet layout.	5
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Presentation (Score: 20)

Perspective and 3D Presentation	Quality of Three-Dimensional Representations 3D representations are presented either in photorealistic form or through a selected drawing style, reflecting material qualities, use of light and shadow, and the conceptual approach. Perspective accuracy is ensured, and camera angles are appropriately selected. The conceptual atmosphere of the design is conveyed through the representations. Visual and content consistency is maintained between 3D representations and 2D technical drawings.	4
Model / Animation	Accuracy of Scale and Material Appropriateness Dimensions, scale, and proportions are accurate in the physical and/or digital model. Geometric precision and material realism are achieved in the physical and/or digital representation. Materials are consistent with the overall design and conceptual approach.	4
Presentation board & graphic language	Layout, hierarchy, clarity Board composition is balanced. Visual and textual hierarchy is clear. Background, color, and font usage are consistent.	4
Verbal presentation skills	Ability to communicate the project The entire design process is explained in the verbal presentation. Questions are answered with technical and logical responses. Boards are effectively used as references during the presentation. The content and explanations presented in oral presentations are clearly and consistently reflected in the project boards.	4
Material Board/Box	Selection harmony & coherence A material box/board and detailed interior architectural descriptions of the materials are provided. Material selections are consistent with the project in terms of both aesthetics and functionality. Color and texture combinations correspond with the overall concept.	4

Instructor (Score:20)

Instructor's Evaluation Score	The grade awarded by the studio instructor based on the student's regular attendance in studio work and the performance demonstrated during design critiques.	20
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	TOTAL	100
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*Grading will be based on whether the student's project meets the criteria specified above.

Score	Description
0-49	Fail The project is unrelated to the specified criteria or is not available. No data, drawings, or content have been submitted.
50-54	Weak Some content related to the criterion is present, but it is very weak and lacks technical and/or conceptual significance.
55-59	Marginal Pass The content is related to the criterion but contains significant omissions or evident errors.
60-64	Moderate The criteria are generally met; however, omissions or errors are present and the work is open to further development.
65-69	Above Average The criteria are largely fulfilled and correct, but improvements are still needed.
70-79	Good The criteria are mostly met; however, some omissions or errors remain.
80-89	Very Good The criteria are strongly fulfilled; a solid content is presented, though minor omissions or errors may exist.
90-100	Excellent The criteria are met flawlessly in both technical and content-related aspects.

Process Management

The course is conducted under the weekly supervision and feedback of the studio instructor. Attendance and participation in weekly critiques are mandatory. Students are required to actively engage in project-related exercises, studio activities, and critiques. The project topic and working area are determined with the approval of the instructor. The design is developed in line with the critiques received. The design process is distributed across the designated timeline and finalized within the specified dates, with submission at the end of the semester. Projects that are not developed in collaboration with the instructor, or finalized without the instructor's knowledge, will not be evaluated.

Projects that are not prepared in accordance with the contents specified in these guidelines and submission requirements will be considered unsuccessful.

Final Grade

Midterm Submission and Midterm Jury: In-class studies requested by the instructor during the semester are evaluated together with the mid-term submission and mid-term jury. In-semester studies, mid-term submission and mid-term jury evaluation constitute 40% of the final grade.

Final Submission and Final Jury: Final submission and final jury evaluation constitute 60% of the final grade. Students are also responsible for fulfilling the requirements specified in the project submission guidelines.

Attendance Requirement

In our university, in accordance with the associate and undergraduate education and examination directive, there is a 70% attendance requirement for the project course. Students who do not fulfill this requirement are considered absent and cannot submit the project.

Criteria for Success

In order for the student to be successful at the end of the semester, the project grade must be at least 50 out of 100. Students who do not submit the final project or who submit the final project and do not attend the final jury without a valid and officially documented reason are considered unsuccessful (F).

In the determination of the student's end-of-year evaluation grade; in-year studies, midterm submission and midterm submission jury are evaluated 40%, final submission and final jury are evaluated 60%.

The provisions set forth in this Implementation Directive have been resolved by the Extended Internal–External Stakeholder Advisory Board of the Department of Interior Architecture and Environmental Design and subsequently endorsed by the Faculty Council. All objections shall be reviewed and adjudicated in accordance with this Directive.

HEAD OF DEPARTMENT OF INTERIOR ARCHITECTURE AND ENVIRONMENTAL DESIGN

09.10.2025