

INTERNSHIP ASSESSMENT FORM

| Intern Student | |
|-----------------------|---|
| Name | |
| Student Number | |
| Department/Program | |
| Internship Code | <input type="checkbox"/>2910 <input type="checkbox"/>3910 |

| Industrial Training Firm | | |
|---------------------------------|---|-------------------------------|
| Name and Address: | | |
| Starting date of training | Finishing date of training | Duration (Total working days) |
| | | |
| Saturday shift of working (*) | <input type="checkbox"/> Done <input type="checkbox"/> Not done | |

(*) If Saturdays are incorporated to the industrial training, a letter which is approved by the firm should be given to the student which clearly states the Saturdays are accounted as working days.

| Evaluation | Grade (*) |
|-------------------------------|-----------|
| Attendance | |
| Working effort and discipline | |
| Ability and success | |
| Behaviors to the supervisors | |
| Behaviors to the colleagues | |

| Comments about the intern |
|----------------------------------|
| |

(*) Grading Scale: A (Perfect), B (Good), C (Enough), D (Slightly Enough), F (Inadequate)

| Title, name and contact information of the authorized person | Date, stamp and signature |
|--|---------------------------|
| | |

General principles of industrial training:

1. Duration of the industrial training cannot be less than 20 work days. Sundays and public holidays are not counted as working days. Subjects, periods and duration of industrial training are set by the department/program commission.
2. The students are liable for preparing an "Internship Report" about the activities of internship and deliver it on time. With the report that is approved by an authorized person, "Internship Application Form" which the student has a copy of it and "Internship Assessment Form" which is filled, approved by an authorized person and put in an envelope are delivered by the intern or post directly to the department.