# Letter of Commitment for Dormitory Accommodation

**INTRODUCTION**

The Accommodation Commitment is valid for an entire academic year and contains the basic conditions and rules regarding the use of dormitories provided by Işık University to its students.

**Article 1 - CONDITIONS:**

Işık University accepts the student's right to reside in the room allocated to them under the conditions specified in this document. Students must sign this document before entering their rooms.

**Article 2 - DORMITORY DEPARTURE PROCESS:**

The departure of a student who wishes to leave the dormitory does not become official unless they return the room keys to the dormitory administration and fill out the official departure document. For any reason, the student does not have the right to unilaterally terminate this document before the end of the relevant period.

**Article 3 - ROOM ASSIGNMENTS:**

The dormitory administration reserves the right to determine the occupancy of rooms, fill vacancies in rooms, approve room changes, make location changes when necessary, and make room assignments.

**Article 4 - KEYS:**

All keys given to the student by the dormitory management are the property of Işık University and cannot be exchanged with others' keys or given to anyone else. In case of termination of the contract, the student is obliged to return all keys to the dormitory management within 12 hours after the termination of the contract. Otherwise, for the door lock, cupboard lock, chest lock and desk drawer lock, a fee determined by the Administration every year will be requested from the student. In case of loss of keys by students residing in dormitories, the same amounts will also be collected.

**Article 5 - COOKING:**

Cooking is not allowed in the rooms for fire safety, general health, and hygiene conditions.

**Article 6 - PROHIBITED MATERIALS:**

It is forbidden to keep televisions, air conditioning devices, cooking devices, and water heaters, flammable and explosive substances and, even if the owner is licensed, firearms, weapons, and cutlery in rooms allocated to students.

**Article 7 - RIGHT OF DORMITORY MANAGEMENT TO ENTER THE ROOM:**

Işık University Admission of Dormitories officials have the right to enter rooms and conduct necessary searches in rooms for maintenance-repair, detection or control of potential rule violations, general security or in case of an emergency other than cleaning services. Students in rooms are obliged to assist dormitory officials during these times.

**Article 8 – DORMITORY FIXTURES:**

At the end of academic years or final departures from dormitories, furniture and furnishings in rooms must be left intact and undamaged. At the end of academic years or final departures from dormitories, after a check by Dormitory Officials of the student's dormitory room; a Room Delivery Form is filled out. If a student leaves a dormitory without filling out this form, he/she will be held responsible for all damages and losses that will be detected. The relocation of fixtures in rooms and common areas can only be done by or with approval from Directorate of Dormitories. In other location changes, relevant disciplinary regulations will apply.

**Article 9 - DAMAGES TO THE DORMITORY:**

The student will be responsible for any damage and loss in the dormitory or his/her room and is obliged to pay the repair or renewal costs within the period specified by the Admission of Dormitories. In principle, this fee is deducted from the deposit fee, and the amount above the deposit must be paid in full by the student. If the responsible person (or persons) for the loss and damage that may occur in the rooms cannot be determined, all room occupants will be responsible for the repair or renewal costs. The deposit fee determined at the beginning of each academic year for compensation of the aforementioned losses and damages must be paid within the specified dates. If a student evacuates his/her room without damaging their room or dormitory; this fee will be fully refunded to students who request it.

**Article 10 - PERSONAL BELONGINGS:**

Under no circumstances will Işık University be responsible for the loss or damage of a student's personal belongings.

**Article 11 - RULES AND REGULATIONS:**

The student is obliged to comply with the rules and regulations of Işık University and Dormitory Management. Guests cannot be entertained in dormitory rooms without the knowledge and permission of the Directorate of Dormitories. Violation of these rules and regulations leads to necessary disciplinary proceedings (see Dormitories Directive, Student Discipline Regulation).

**Article 12 - FEES:**

The student is obliged to fulfill all financial responsibilities arising from their application to stay in Işık University dormitories. It is deemed to have accepted the fee refund conditions specified in Işık University Dormitories Directive.

***I have read and agree to comply with the above conditions and rules. In addition, with this document, I also accept and undertake to comply with other rules and regulations that have been or will be issued by Işık University regarding dormitory life.***

|  |  |
| --- | --- |
| **ROOM NO** |  |
| **NAME – SURNAME** |  |
| **CITIZENSHIP NUMBER OR PASSPORT NUMBER** |  |
| **STUDNET NUMBER** |  |
| **FACULTY/DEPARTMENT** |  |
| **DATE** |  |
| **CELL PHONE NUMBER** |  |
| **PARENTS’ NAME-SURNAME PHONE NUMBER** |  |
| **STUDENT’S SIGNATURE** |  |
| **OFFICIALS’ SIGNATURE** |  |