

# 2021 - 2022 ACADEMIC YEAR FALL SEMESTER ERASMUS + STUDY AND TRAINEESHIP MOBILITY APPLICATIONS

## APPLICATION DATES

15 February – 12 March 2021

- Online application process will be from [mobility.isikun.edu.tr](http://mobility.isikun.edu.tr)
- No hardcopy application form or document submission is required except for the documents to be uploaded during the online application.
- The relevant applications are within the scope of 2019 and 2020 Erasmus project periods, and the mobility will be carried out in the 2021 Fall Semester and Summer (for traineeship mobilities). 2022 Spring Term applications will be published in the upcoming dates.

The application process for the Internship Mobility will be the same as the Study Mobility.

## APPLICATION CRITERIA

- To be a citizen of the Republic of Turkey or other country citizenship and registered student at Isik University for associate programs, bachelor, masters or doctoral programs.
- General Academic Grade Average  
For Undergraduate Students at least **2,20 / 4**  
For Master and PhD Students minimum **2.50 / 4**
- Exit Exam result (The exam results are valid for 3 years. **The minimum language score required to for the application of Erasmus Program is 70.**)
- To apply to the quota of your department announced in the partnership list.[Department Quotas](#)
- Having completed the 1st semester of the 1st year at the time of your application (many partner institutions require completion of a certain number of credits for admission).
- Participating to an oral language interview by your faculty (interview dates will be announced later)
- In order to be eligible for Erasmus Mobility, students must have a course load of 30 ECTS. All courses taken during Erasmus period will be included in the grade point average.

## APPLICATION DOCUMENTS

Supplementary documents will be uploaded to the form during the online application. Before proceeding with the application, please provide the documents listed below and scan in pdf format.

### 1) Exit exam result certificate

You can get the documents from School of Foreign Languages - SFL

## 2) Transcript (official updated transcript from Student Affairs).

**NOTE:** Documents will not be changed after the application is submitted.

### **ELECTION PROCESS AND ANNOUNCEMENT OF THE RESULTS**

Student elections are decided by the **Erasmus Selection Committee** according to the selection criteria specified in the Erasmus Application Manual by the National Agency. Erasmus student selection will be from the students who have the minimum conditions required, and according to the ranking of the scores from the highest point by taking into consideration the evaluation criteria and weighted scores announced by the National Agency.

The final placement score criteria to be used in evaluating the 2021-2022 academic year applications is as follows:

- **Academic achievement level: 50%** (grades in a 4-point system will be converted into a system of 100 according to YÖK's conversion table)
- **Language level: 50%** (Exit test result in Language Level account% 75 + Language Interview 25%)
- **Previous Erasmus programme participation: -10 points** 10 points deducted from students who have participated in Erasmus Learning or Internship Mobility
- **-10 points – not to cancel participation within the deadline**
- **Participation in the country of citizenship: -10 points**
- **Simultaneous application of two types of mobility (reduction of student-preferred type of mobility) -10 points**
- **If you declare that you will take the language exam and not enter without and excuse excuse (applied if the student applies again to Erasmus) -5 points**
- **+10 points for disabled students (provided that the disability is documented)**
- **+15 points for the children of Martyr and Veterans**
- **+10 points to the students who are under protection, care or shelter within the scope of Law No: 2828**
- **Submitting Internship Acceptance Letter on the first application date: +10 points**

#### **SAMPLE:**

Average score of 3,15 / 4

Exit Exam Result: 75/100

Language Interview Results: 80/100

Final Placement Score: **(80,16 x 50/100) + (75 x 75/100 + 80 x 25/100) x 50/100 = 78,205**

The dates of the interviews determined by the faculties will be announced on our website and by e-mail. The list of 2020-2021 Erasmus Candidate Students selected according to the placement results will be announced on the website of Işık University's International Programs Office, including placement scores (grade point average, Exit, interview) **after the approval of the Isik University Erasmus+ Commission.**

The list to be announced is the candidate students who can be placed in a quota within the scope of bilateral agreements. If the total grant is not sufficient for all selected students, the grant will be allocated to the Faculties at the rate of the number of students. The grant allocated to the faculties is distributed to the students according to the final score ranking.

### **NOTES TO BE CONSIDERED BEFORE APPLICATION**

- You can only apply for quotas from your department, except for joint department bilateral agreements.
- Each student will be selected for 1 semester, Fall or Spring.
- Please make sure that the academic calendar of your choice is in line with Işık 's academic calendar.
- The transfer of the courses for the semester in which you participated in the mobility is required to be completed by the end of the late registration period of the next academic semester. For this reason, it is recommended that the students who prefer the Fall semester should check that there is at least 4 weeks between the final exams period of the school they want to go and the late period of Işık University Spring semester.
- In accordance with the program rules, there is no obstacle for the students to attend Erasmus program and transfer their courses and graduate. It is recommended that the students planning to spend their last period abroad should get approval from their faculty.
- It is compulsory to take 30 ECTS equivalent course credits in one semester. For this reason, please check with your Erasmus Department / Program Coordinator for your preferred institution to check if there are any courses you can take in Erasmus period.
- Examine the application conditions of the university you prefer, from the quotas list and the web pages of the universities and check if you meet the required conditions. In particular, if you apply to universities in Germany, Austria, Spain and Italy, we recommend that you pre-search the required language level requirements in order to avoid acceptance problems.

### **Grant Amounts By Country:**

Students can choose to participate in mobility without any grant. If the total grant is not sufficient to enumerate all selected students, the grant is allocated to the Faculties at the rate of the number of students. The grant allocated to the faculties is distributed to the students according to the final score ranking. Grants may not include the entire duration of mobility.

Grant payments shall be made in 2 instalments. First payment of grant is for 3 months of the mobility. Payment of the second installment is dependent on students returning all necessary documentation to Işık University, completing all required procedures, and students' academic standing (successfully complete/pass at least 20 ECTS of the course credits). Failure to do so will mean forfeit of the second payment. Please note that the second payment shall be made after the completion of mobility.

Country Groups	Countries	Monthly Study Grant (€)	Monthly Traineeship Grant (€)
Group 1 and 2	United Kingdom, Denmark, Finland, Ireland, Sweden, Iceland, Liechtenstein, Luxembourg, Norway, Germany, Austria, Belgium, France, Cyprus, Netherlands, Spain, Italy, Malta, Portugal, Greece	500	600
Group 2	Bulgaria, the Czech Republic, Estonia, Croatia, Latvia, Lithuania, Hungary, Macedonia, Poland, Romania, Slovakia, Slovenia, Turkey	300	400

For Traineeship Mobility; If the host institution/company is closed on holiday breaks/national holidays, there's possibility that traineeship may be interrupted. In such case, grant payment will be made for the period where the host institution/company remains closed, however, but this duration won't be considered as part of the period of activities. In order to carry out the activities within the planned period, you will need to inquire, prior to the beginning of your traineeship, about the dates during which the host institution will be closed, and make sure your stay in host country matches at least minimum days (except holidays) of the planned period of the mobility. Weekends holidays make part of the activity period.

- Except in case of force majeure event, if student returns to his/her home country without completing the minimum period of mobility, activity shall be deemed null and void, and no grant payment shall be made.
- Students can, if they wish, renounce the financial support. No additional funding is provided to students for round trips between Programme Countries for learning and placement/traineeship mobility.

### Where Will I Do My Traineeship?

Host organisations for student placements may be enterprises, companies, training centres, research centres and other organisations that match the definition of enterprise stated in the Erasmus + Programme Guide

Host Countries are:

Germany, Germany, Belgium, United Kingdom, Bulgaria, Czech Republic, Denmark, Estonia, Finland, France, Croatia, Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Southern Cyprus, Latvia, Liechtenstein, Lithuania, Luxembourg, Hungary, Macedonia, Malta, Norway, Poland, Portugal, Romania, Slovakia, Serbia, Slovenia, Greece.

It is also possible to carry out a traineeship in a higher education. However, the traineeship must be aimed at gaining work experience in that institution's administrative units. Otherwise, it would be considered a study period and not a traineeship. Master and PhD students who are currently developing their theses should apply to Student Mobility for Studies (with credits) they will carry out under the supervision of an advisor, which do not make part of a traineeship.

- EU institutions and EU agencies (<https://www.avrupa.info.tr/tr/topluluk-ajanslari-107> ), organisations managing EU programmes such as National Agencies etc. are not eligible as receiving organisations for student placements.

### **What Is The Erasmus+ Special Needs Support?**

Additional funding is available for participants with physical, mental or health-related conditions via the Erasmus+ special needs support. Students with disabilities are provided with up to 100% additional funding to cover their special needs costs, including the expenses of an accompanying person.

### **What Is The Additional Grant For Students With Financial Needs?**

As part of the ruling concerning protection, care or housing issued under the Social Work Act No. 2828, an additional grant amount of € 100 per month will be paid to students with financial needs, deemed eligible to participate in student mobility. In order for a student can receive additional grant, s/he should apply to Erasmus Office before signing a Grant Agreement and present a documentation issued by the Provincial Directorate of Family, Labour and Social Services proving that s/he receives student welfare pension in accordance with the abovementioned Act.

### **WITHIN COVID-19;**

According to the current FAQ on ERASMUS + HIGHER EDUCATION KA103 STUDENT / STAFF MOBILITY ACTIVITIES DUE TO COVID-19 published by the National Agency, the issues regarding online mobility are as follows:

The online participation of student / staff mobility, continuing online according to the course of the global pandemic and completing it online have been deemed appropriate by the EU Commission within the scope of COVID-19 measures. The grant for these possibilities will be as follows:

1. If the mobility started online and completed online: no individual support grant will be awarded. However, non-refundable expenses (travel, dormitory / rent, visa-insurance, etc.) made by the participant with the thought that the mobility will be physically completed are covered. (The possibility of physical participation of the mobility must be confirmed by the partner university before spending)
2. The mobility starts physically and is completed physically: the usual individual support grant is awarded.
3. If the mobility started online and completed physically: no individual support is received during the online mobility, but the usual individual support grant for physical mobility.
4. The mobility can be started physically and completed online depending on the course of the pandemic. Grants are awarded according to the following rules;
  1. If the participant completes his / her activities by continuing the online education of the institution he / she is visiting without returning from abroad, the entire duration of the activity abroad is granted; also travel, visa, accommodation, etc. additional expenses are not paid.

2. If the participant returns home and completes the online training offered by the institution abroad; The grant calculated according to the total activity period consisting of physical and online education is paid in the amount specified in the contract. In addition, additional travel expenses, which are stated above and cannot be recovered or arising from cancellation, can be paid within the framework of the grant opportunities of the higher education institution.
- If the duration of the activity lasts longer than the period stipulated in the contract, it is possible to grant grants according to the actual duration, if the university's KA103 budget allows. In addition, additional travel expenses mentioned above, which cannot be recovered or arising from cancellation, can be paid within the framework of the grant opportunities of the higher education institution.

